

Memorandum

To : Kristine Cazadd
Interim Executive Director

Date : May 5, 2011

From : 
Liz Houser, Deputy Director
Administration Department

Subject : **May 2011 Sacramento Board Meeting Agenda**

The Administration Department requests the following item(s) be placed on the Board's May 24-26, 2011 Sacramento meeting calendar under "P. Other Administrative Matters."

P. Other Administrative Matters

P5. Administration Deputy Director's Report.....Ms. Liz Houser

1. **Contract Over \$1 Million**

- a. Department of Motor Vehicles - Contract of collection of sales, use and/or special taxes pertaining to vehicles and undocumented vessels.

2. **2010/11 and 2011/12 Budget Update, Governor's Executive Orders and Union Agreements**

- a. Information may be provided to the Board regarding the Governor's 2010/11 and 2011/12 Budgets, and pending Union Agreements.

3. **2012/13 Budget Concepts**

- a. Concepts will be presented for Board direction, or approval to develop Budget Change Proposals for possible inclusion in the Governor's Fiscal Year 2012/13 Budget.
 - 1. Headquarters Facility Consolidation
 - 2. Permanent Establishment – Natural Gas Public Purpose Programs Surcharge

LH:lk

cc: Honorable Jerome E. Horton, Chairman
Honorable Michelle Steel, Vice Chair
Honorable Betty T. Yee, First District
Senator George Runner, Second District
Honorable John Chiang, Controller

I approve: _____

A handwritten signature in black ink, appearing to read "David Chen", is written over a horizontal line.

Kristine Cazadd
Interim Executive Director